



# *PROSPECTUS*

2020-21

# *Vision*

*Govt. Degree College for Women Kathua will be the preferred destination for all who aspire to excel.*

# *Mission*

*Facilitate intellectual stimulation to generate, maintain and disseminate knowledge. Empower women to meet the challenges of a collaborative and competitive globalized environment and higher education opportunities.*

# From the Principal's Desk



Dear Readers,

It gives me an immense pleasure to welcome you all and more especially who are seeking admission in this temple of higher learning, will not be out of place to congratulate the people of the area in general and the public representatives in particular, who irrespective of their political affiliations, have been instrumental in getting the separate college for women in Kathua. It will not be out of place to congratulate the people of the area in general and the public representatives in particular, who irrespective of their political affiliations, have been instrumental in getting the separate college for women in Kathua.

We have beautiful college building and the campus is spread in the vast area of about 60 Kanals. We have well-qualified and dedicated staff, sufficient infrastructure facilities like Seminar hall, Open-Air theatre, computer lab with Internet/Wi-Fi facilities and ultra-modern, well equipped science laboratories with sufficient infrastructure which enables our students to have practicals of national standard. College has newly constructed Multipurpose Hall which is used by students for organizing various activities like Seminar, Symposia, Debates, & Cultural Programmes this hall will go a long way in the development of overall personality of our students who were previously deprived of such activities due to its non-availability.

We at the Govt. Degree College for Women Kathua are committed to the task of achieving academic excellence by enhancing the skills of the faculty. The college has the objective of training young women to excel in professional and personal life.

Our objective is to strengthen the quality of education by holding frequent interactive sessions, workshops and seminars etc, which provide an opportunity to our students to make fullest use of their potential. With continuous support and encouragement from the Higher Education Department J&K Govt. and also parents & citizens of Kathua, we hope to emerge as a role model in providing quality education to young women.

I once again congratulate the admission seekers & welcome them to this institution of higher learning.

Dr. Y. P. Kundal  
Principal

# College Profile

Govt. Degree College for Women, Kathua was established in 2005, by an order of Govt. of Jammu & Kashmir with an enrollment of 10 students in Arts. The Science stream was introduced from the academic session 2010-11. The inflow of students to the college is increasing with every passing year. In the session 2011-12 the number of students enrolled was 663 and it has increased to 1080 during the session 2012-13 and 1062 in session 2014-15 & 1177 in 2015-16 and 1123 in 2016-17.

The campus of the college is spread over an environment friendly area of about 60 Kanals, which consists of administrative, Arts, Science and Library Blocks including well equipped modern laboratories. The lush green lawns in front of the blocks are creating learner friendly ambience.

The college is recognized by the U.G.C. under section 2 (f), 12 (B) due to which the college is eligible to receive central assistance from the U.G.C. under various schemes.

In the field of academics, the college has excelled in bagging top position in the University in recent years. The pass percentage of the college during the session 2013-14 was quite higher than the University pass percentage. Two students of the college namely Ms. Shivani Pathania and Ms. Noopur Sharma got 7<sup>th</sup> and 10<sup>th</sup> position in B.Sc. Part-III Session 2012-13. Ms. Nalinie Sharma & Ms. Tania Gupta got 1<sup>st</sup> & 10<sup>th</sup> position in BA Part-IIIrd Session 2014-15. Ms. Ananya Sharma got fifth position in BA Part-III 2015-16 session.

A part from academics, the college is also excelling in the field of sports. The NCC and NSS cells of the college have been recognized at the National Level by the performance of their cadets and volunteers. Students of this college have also been making their mark in “Display Your Talent” competition organized by the University of Jammu.

Principal

**Dr. Y. P. Kundal**

## **Faculty**

### **Department of English:**

- |                        |                |
|------------------------|----------------|
| 1. Dr. Arun Dev Singh  | (M.A., Ph.D)   |
| 2. Prof. Ambika Rajput | (M.A., M.Phil) |

### **Department of Zoology:**

- |                               |                       |
|-------------------------------|-----------------------|
| 1. Prof. Umesh Chander Kailoo | (M.Sc, M.Phil)        |
| 2. Dr. Poonam Sambyal         | (M.Sc. M. Phil, Ph.D) |

### **Department of Chemistry:**

- |                        |                  |
|------------------------|------------------|
| 1. Prof. Babita Jamwal | (M.Sc., M. Phil) |
| 2. Prof. Raj Kumari    | (M.Sc., M. Phil) |
| 3. Dr. Rajni Khajuria  | (M.Sc, Ph.D)     |

### **Department of Physics:**

- |                        |                      |
|------------------------|----------------------|
| 1. Prof. Ravinder Kour | (M.Sc.,)             |
| 2. Dr. Naresh Sharma   | (M.Sc, M.Phil, Ph.D) |

### **Department of Botany:**

- |                           |                |
|---------------------------|----------------|
| 1. Prof. Madhavi Parasher | (M.Sc)         |
| 2. Prof. Usha Bhagat      | (M.Sc, M.Phil) |

### **Department of Computer Science:**

- |                             |          |
|-----------------------------|----------|
| 1. Prof. Pankaj Nandan      | (M.C.A)  |
| 2. Prof. Barun Kumar Bhatti | (M.C.A.) |

### **Department of Geography:**

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

### **Department of Mathematics:**

- |                         |                |
|-------------------------|----------------|
| 1. Prof. Shivani Sharma | (M.Sc, M.Phil) |
|-------------------------|----------------|

### **Department of Applied Mathematics:**

- |           |  |
|-----------|--|
| 1. Vacant |  |
|-----------|--|

### **Department of Environmental Sciences:**

- |                        |                       |
|------------------------|-----------------------|
| 1. Dr. Deepak Pathania | (M.Sc., M.Phil, Ph.D) |
|------------------------|-----------------------|

### **Department of Dogri:**

- |                       |                      |
|-----------------------|----------------------|
| 1. Dr. Vaishno Devi   | (M.A., M.Phil, Ph.D) |
| 2. Prof. Anu          | (M.A., NET)          |
| 3. Prof. Naresh Kumar | (M.A., NET)          |

### **Department of Hindi:**

1. Vacant

### **Department of Sanskrit:**

1. Vacant

### **Department of Urdu:**

1. Vacant

### **Department of Political Sciences:**

- |                  |               |
|------------------|---------------|
| 1. Prof. Pallavi | (M.A, M.Phil) |
|------------------|---------------|

### **Department of Economics:**

1. Vacant

### **Department of Education:**

- |                  |                       |
|------------------|-----------------------|
| 1. Prof. Som Raj | (M.Ed. M.BA, M. Phil) |
|------------------|-----------------------|

### **Department of Sociology:**

- |                      |       |
|----------------------|-------|
| 1. Prof. Vijay Kumar | (M.A) |
|----------------------|-------|

### **Department of Physical Education:**

- |                |                                      |
|----------------|--------------------------------------|
| 1. Mr. Pardeep | (M.P.E) Physical Training Instructor |
|----------------|--------------------------------------|

### **Librarian:**

1. Ms. Anuradha

### **Non-Teaching Staff:**

Sh. Ranjan Kumar	Sr. Assistant
Ms. Gita Devi	Jr. Assistant
Sh. Hari Ram	Lab. Assistant
Smt. Kamlesh Kumari	Lab. Assistant
Sh. Balbir Singh	Lab. Assistant
Sh. Ram Paul	Lab. Bearer
Sh. Sanjeet Kumar	Lab. Bearer
Sh. Neeraj Sharma	Lab. Bearer
Sh. Harmeet Singh	Chowkidar

## Subject Combinations (Semester-I)

An applicant shall have to select any one of the following combinations. This is subject to the availability of seats and the subjects taken in the qualifying examination.

### A. Medical

#### Id Subject

- S1 Chemistry, Botany, Zoology, EVS, Communication English/ Hindi/ Urdu/ Dogri.  
S2 Botany, Zoology, Geography, EVS, Communication English/ Hindi/ Urdu/ Dogri.

### B. Non-Medical

#### Id Subject

- S3 Chemistry, Physics, Mathematics, EVS, Communication English/ Hindi/ Urdu/ Dogri.  
S4 Chemistry, Physics, Applied Mathematics, EVS, Communication English/Hindi/ Urdu/ Dogri.  
S5 Chemistry, Mathematics, Geography, EVS, Communication English/ Hindi/ Urdu/ Dogri.  
S6 Physics, Mathematics, Geography, EVS, Communication English/ Hindi/Urdu/ Dogri.  
S7 Physics, Mathematics, Computer Application, EVS, Communication English/ Hindi/ Urdu/ Dogri.

### C. Arts

#### Id Subject

- A1 English/ Hindi/ Urdu/ Dogri, Education, Sanskrit, EVS, Communication English/ Hindi/ Urdu/ Dogri.  
A2 English/ Hindi/ Urdu/ Dogri, Education, Sociology, EVS, Communication English/ Hindi/ Urdu/ Dogri.  
A3 English/ Hindi/Urdu/Dogri, Education, English Literature, EVS, Comm. English/ Hindi/Urdu/Dogri.  
A4 English/ Hindi/Urdu/Dogri, Education, Political Science, EVS, Communication English/ Hindi/ Urdu/ Dogri.  
A5 English/ Hindi/ Urdu/ Dogri, Education, Computer Application, EVS, Communication English/ Hindi/ Urdu/ Dogri  
A6 English/Hindi/Urdu/Dogri, Education, Geography, EVS, Communication English/ Hindi/ Urdu/ Dogri  
A7 English/ Hindi/ Urdu/ Dogri, Education, Economics, EVS, Communication English/ Hindi/ Urdu/ Dogri  
A8 English/ Hindi/ Urdu/ Dogri, Political Science, Geography, EVS, Communication English/ Hindi/ Urdu/ Dogri  
A9 English/ Hindi/ Urdu/ Dogri, Political Science, Economics, EVS, Communication English/ Hindi/ Urdu/ Dogri



- A10 English/ Hindi/ Urdu/ Dogri, Computer Application, Economics, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A11 English/ Hindi/ Urdu/ Dogri, Geography, Economics, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A12 English/ Hindi/ Urdu/ Dogri, Sociology, Political Science, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A13 English/ Hindi/ Urdu/ Dogri, Sociology, Geography, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A14 English/ Hindi/ Urdu/ Dogri, Sociology, Sanskrit, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A15 English/ Hindi/ Urdu/ Dogri, Mathematics, Computer Application, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A16 English/ Hindi/ Urdu/ Dogri, Mathematics, Economics, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A17 English/ Hindi/ Urdu/ Dogri, Mathematics, Geography, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A18 English/ Hindi/ Urdu/ Dogri, English literature, Political Science, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A19 English/ Hindi/ Urdu/ Dogri, English literature, Economics, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A20 English/ Hindi/ Urdu/ Dogri, Applied Mathematics, Computer Applications, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A21 English/ Hindi/ Urdu/ Dogri, Sociology, Computer Application, EVS, Communication English/ Hindi/ Urdu/ Dogri
- A22 English/ Hindi/ Urdu/ Dogri/Punjabi, History,Sociology EVS, Comm. English/ Hindi/ Urdu/ Dogri,Punjabi
- A23 English/ Hindi/ Urdu/ Dogri/Punjabi, History,Education, EVS, Comm. English/ Hindi/ Urdu/ Dogri/ Punjabi

#### **D. BCA Stream**

**Note 1:** Stream/ Subject combination once allotted shall not be changed.

**Note 2:** Stream strength in different subject combinations shall be as:

- ✓ Arts without Geography = 500
- ✓ Arts with Geography = 110
- ✓ Medical without Geography = 150
- ✓ Medical with Geography = 35
- ✓ Non Medical without Geography = 150
- ✓ Non Medical with Geography = 35

**Note 3:** From the session 2016-17, University has introduced Choice Based Credit System (CBCS) at Under Graduate level in which the three year degree course will be completed in six semesters.



## **Admission fee according to Subject Combination:**

Shall be notified separately at the time of admission

## **Compulsory Rules For Students**

No outsider is allowed to enter the college without proper permission. Students have to be in proper uniform during the whole academic session. The Uniform of the college is white Kameez (Below the knees), white Salwar and white Dupatta (plain) and Black Sweater in winter. For married students, the uniform is Pink Kameez (Plain), Pink Salwar (Plain) and Pink Dupatta (Plain).

If a student remains absent from the college without prior permission of the Principal for more than ten consecutive days, her name shall be struck off from the college rolls. Unlawful assembly of students in the college is prohibited. Writing on the walls or pasting posters is a grave offence.

Ragging in any form, on or off the college Campus, including the hostel, is a serious offence and the students involved in ragging shall be severely punished (As per Supreme Court Ruling).

It has been impressed upon by the Hon'ble Supreme Court of India that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution.

Mobile Phones are strictly prohibited in the college campus for the students. Stern action will be taken against the students resorting to unfair means in the examination.

A student desirous of withdrawing her name from the college rolls should submit an application countersigned by the parents/guardian of the student. The withdrawal certificate shall be issued only after the student clear all the college dues. Such students shall not be re-admitted during the same academic session.

Any student, who indulges in any indiscipline in the college, shall not be eligible for any prize, certificate, college honour, award for scholarship from the institution. This shall apply to all the students including NCC cadets, NSS volunteers and players as well.

## **Identity Card**

Every student, on being admitted shall be issued an identity card which she has to carry all the time and shall produce on demand by any member of the college staff anywhere in the college premises. Loss of the identity card should be reported immediately to the College authorities.

A new identity card is not ordinarily issued. However, after proper verification, a duplicate I-card can be issued against a payment of Rs. 100/-. Identity card must be returned at the end of each session failing which an amount of Rs. 50/- shall be charged.

### **Evaluation System**

The college does not conduct any examination on its own. Semester examinations are conducted by the University of Jammu. However, during the academic session, the college continuously assesses students as per university regulations. 20% of marks in each theory paper and 50% marks in practicals are allotted for internal assessment. The evaluation of marks is detailed below:

### **Record of Attendance**

A student needs to attend a minimum of 75% lectures delivered during the academic session, both in theory as well as in practicals to be eligible to appear in the University examination. However, in case of practicals a student must have compulsorily attended a minimum of 15 irreducible practical sessions.

A maximum of 5 marks in Internal assessment will be allotted for regularity of attendance in practicals. The marks shall be awarded as per the following scale.

Below 75% of the total number of lectures delivered .....	Zero
From 75.01% to 80% of the total number of lectures delivered .....	02
Above 80.01% to 85% of the total number of lectures delivered .....	03
Above 85.01% to 90% of the total number of lectures delivered .....	04
Above 90.01% of the total number of lectures delivered .....	05

### **Internal Assessment**

**Theory:** There shall be one internal assessment test in the every subject as per the schedule given in the institutional academic calendar. Each test shall be of one hour duration.

**Practicals:** 50% marks in practicals are reserved for internal assessment, including 5 marks allotted for attendance as detailed above. In practical classes, assessment of students shall be made on the basis of her daily performance on a three point scale.

### **Certificates**

An outgoing student may obtain the following certificates from the college:

- (a) Provisional-cum- Character Certificate.
- (b) College Leaving Certificate ( if a student leaves in mid-session)
- (c) Certificates of having appeared in the University Examination

**Note :-**

Application for the certificate required should be submitted five days in advance of the date on which the same is required. Certificates shall be issued only after the student produces a “No Demand Certificate”

from all the concerned Departments and the Library.

### **Scholarships / Financial Aid**

Post Matric National Scholarship is given to the meritorious and handicapped students and similar other scholarships sponsored by Central/State Government are awarded to the deserving students. Scholarships for scheduled castes/tribes and for lower income groups, and Merit-cum-Poverty Scholarships are awarded by the State Govt. The grant and continuance of a scholarship is subject to the following conditions :—

- Regular attendance
- Satisfactory conduct
- Production of Income certificate, enabling the candidate to apply for the scholarship.

### **Scholarship Shall be Drawn Only for The Period Given Below.**

- ✓ Academic session for which the candidate has sought admission in the college.
- ✓ Gazetted holidays and Sundays.
- ✓ Permissible Leave.
- ✓ Meritorious but economically poor students are given financial aid out of the Student's Mutual Benefit Fund to meet part of their needs on the basis of an interview conducted by a Selection Committee of the college, as per the rules given above.

### **Co-curricular and Extra-Mural Activities**

In order to provide opportunities to the students for self-development the following activities are organized in the College on regular basis :—

- (a). Debates, Symposia, Seminars, etc.
- (b). Literary meets and Group Discussions.
- (c). Essay/Paper writing and Quiz Competitions.
- (d). Cultural Programmes.

In order to strengthen and support the institutional activities in the college, various cells have been constituted. As per interest of the students, new projects are planned and implemented by the college administration through these cells.

### **NCC**

One company of NCC with strength of 50 cadets exists in the college. Enrolment of students to NCC is done at the time of admission. All girls who are physically fit are ordinarily enrolled as cadets. Regular parades (twice a week) are held under the supervision of the P.T. Staff of the Army and NCC officer. Complete uniform is

issued to each NCC cadet. They have to be in their uniform in all the parade sessions. Annual training camps are held, in which only selected NCC cadets of GDCW Kathua who cadets can participate. NCC cadets are selected participated in local RD prade 2018. every year to be sent to different parts of the country to participate in National Integration Camps, Mountaineering courses, Trekking Adventures, Rock Climbing and other such activities. The expenses for all such camps are borne by the NCC Organization.

The cadets are trained in handling fire arms. Shooting competition is also held in which the selected NCC cadets can participate. The NCC cadets can qualify for 'B' and 'C' certificates after completing the required eligibility conditions and successfully passing the tests held by the NCC Directorate. NCC organization helps students to prepare themselves for the service of the nation in peace and wartimes.

### **NSS**

An important activity of the college is to train the students in the process of nation building. This activity is being performed by the NSS units of the college. One unit of NSS volunteers is functioning in the College. Our NSS volunteers have participated in the social work, health, environment activities and literacy campaigns at the town, district, state and national level. These volunteers have got recognition for their work and dedication at all. Students enrolled as NSS Volunteers are required to put in at least 120 hours of Social Work and attend one camp of 7 days duration to become eligible to receive a certificate, which carry an addition weightage at the time of placement as well as admission to higher classes. Annual camps are held to infuse among the volunteers, the spirit of selfless service and dedication to the cause of social reconstruction. The motto of NSS is NOT ME BUT YOU. Our NSS volunteers have shown keen interest to live upto this motto.

### **Women Counseling Cell**

This cell deals with the problems exclusively faced by the female students. Members of the cell meet twice a week to find solutions to their problems. Experts from the Medical Department, Social Welfare Department and Women organizations are invited to deliver lectures on any issue of importance and problems faced by women students in the society.

### **Career Counseling Guidance and Placement Cell**

Career, Counseling, Guidance and Placement Cell of our college is rejuvenated in consonance with State Government's resolve to enable students to make co-ordinated efforts for competitive examination. A number of Books/Periodicals/Publication which are devoted to the dissemination of career information have been procured for the benefit of students.

This cell helps students to seek information for exploring job market that suits their abilities and talent. Guidance regarding selection in academic/ professional courses is also imparted by the cell. Students who lag behind in academic achievement in the courses they are pursuing, are also helped through students counsellors and teachers to make up their deficiencies for achieving success. The students have to apply in writing for the kind of counseling they wish to seek.

## **Eco Club**

The main objective of Eco Club is to mobilize the students to undertake activities that help saving the environment for present and future generations of mankind. This Club organizes “Save Environment Campaigns” through Seminars, Padyataras, Debates, Symposia, Cleanliness Drives, and Plantation programmes. These Club co-ordinates with other Educational Institution and organizations to evolve strategies in creating healthy environment for all.

## **Science Club**

The main purpose of the club is to inculcate scientific attitude among the students by organising various scientific activities like Seminars, Symposia, debates, quiz contests, etc.

## **Red Ribbon Club**

The Red Ribbon Club is established with the aim for generating awareness among the students regarding HIV AIDS. The Club organises activities like Seminars, Symposia, Debates, Rallies, Skits, Poster Making Competitions, etc., on the various aspects of HIV AIDS.

## **Grievance Redressal Cell**

To make the system transparent, accountable and accessible to all, the grievance Cell has been constituted in the college. Complaints of the Students/Teachers/Administrative Staff/Parents are received through a Complaint Box placed near the main notice board of the college. The box is opened by the Convener and Members of the cell once a week. All the complaints received get due redressal by the Principal/HOD of the concerned department, Librarian/Administrative Staff and Hostel Warden. Appropriate action is taken under rules to resolve the problems brought in the notice of the authorities by the aggrieved students/persons.

## **COLLEGE NEWSLETTER (SURSARI)**

The college administration released maiden issue of its newsletter in the session 2014-15. It encompassed all the activities organized by the college. The college administration has released its newsletter (Sursari) for the session 2018-19 on the occasion of the Annual Day Cum Prize distribution function celebrated on 1<sup>st</sup> of June 2019. On the same day the college released the book of Seminar Papers in the National Seminar in Urdu held by the college in March 2019, thus calling for more active participation from students and various other stakeholders.

## **COLLEGE MAGAZINE “SURSARI”**

The College administration has planned to bring out maiden issue of College magazine Sursari from this session 2019-20. The main objective for the publication of the College Magazine is to provide opportunity to students to show their literary talents. The magazine shall have four sections in different languages and the students are encouraged to express themselves in the language of their convenience. The student’s editorial board has major responsibility in selection of the material for publication in the magazine. Innovative and creative articles are given preference in the magazine.



## **PHYSICAL EDUCATION AND SPORTS**

The college has splendid play grounds for Cricket, Football, Hockey, Tennis, Volleyball, Handball, Kho-kho and Kabaddi, with sufficient facilities to organize sports activities. Sports Development Committee of the College encourages students to take part in games. Our students have represented the college at the State and National level and have brought laurels to this institution. The students are selected for field activity once the admission process is completed. They are encouraged to take part in games of their own interest and sent for coaching to the coaching centres. Special arrangements have been made for indoor games in which the members of the staff and students can participate.

## **TOURS AND PICNICS**

Educational and Subject tours, are organized from time to time by the college. Students are taken on subject tours arranged by the concerned departments. National educational tour is arranged during winter vacations for the students. Picnics in an academic year are held. Venues are decided by the mutual consent of the teachers and student's executive body jointly.

## **DEPARTMENT OF STUDENTS WELFARE**

Department of Student's Welfare acts as kind of liaison between the students and the College management. The Dean and Associate Dean of this department work for the welfare of the student community by organizing various activities that enrich their academic, literary, cultural and social life. This department in the beginning of each session, forms a Students Executive Body by electing representatives which works for the development of the institution in coordination with the Dean Student's Welfare.

## **STUDENT'S EXECUTIVE BODY**

The college management through Department of Student's Welfare elects class representative from every section through an election process. Students' Executive Body is formed out of the students' selected as class representatives, which assist the college management in its functioning. It participate in policy making for students welfare. This body also helps in maintaining college discipline and guides the students to follow campus rules and regulations.

## **COLLEGE LIBRARY**

The college library provides library facilities to its bonafide students. The college library is well furnished, and has a spacious reading room which promises a cool, calm and serene atmosphere for reading. It is stocked with dailies, magazines, journals and periodicals. A special text book section has been created in the library to help the poor and deserving students to borrow test books, whenever required. Students can borrow only two books at a time and retain with them for a maximum period of 15 days.

## **LIBRARY RULES**

Students can borrow books from the college library only on the production of their Identity cards. The borrowers shall be charged for cost of the book or they will have to replace them with a new copy in case the book is found damaged or lost. A fine of Rs. 1/- for each day shall be charged on each book in case the borrower fails to return the book/books on the due date. If a student loses her identity card, she must report its loss to the Chief Librarian at once and apply for a duplicate identity card after paying the requisite fee. Reference books cannot be issued to the students. These can, however be consulted by the students in the library. Students are not allowed to carry their personal books or belongings inside the collegelibrary.

### **COLLEGE DISPENSARY**

The college dispensary is equipped with necessary first aid facilities.

### **COLLEGE CANTEEN**

The college canteen runs by a contractor. The canteen caters to the needs of the students and provide eatables at reasonable rates.

### **COLLEGE BUS**

The college has a bus for providing transport facility to our dear students. The College Bus Service is more secure for women students to reach college well in time in the hazardous atmosphere of local traffic. The nominal fee shall be charged for availainga the Bus facility.

### **DEFINITIONS**

#### **Eligibility Criteria**

The admission in B.A./B.Sc.–Sem. I shall be open to such candidates who have passed Higher Secondary Part–II examination with minimum required percentage of marks (40% for Arts and 45% for Science).

#### **Competent Authority**

- (a) Competent authority to attest the photocopies of certificates shall be either a Head of the Institution from where the candidate has passed the qualifying examination or a Govt. Gazetted Officer.
- (b) Competent authority to issue the reserved category certificate shall mean an authority as stated in SRO.

### **PHOTOGRAPH**

It means a passport size photograph taken recently but not earlier than six months from the last date prescribed for submission of application form.

All copies of photographs should be alike. Photographs should not be already signed or stamped by any authority/person.

### **RESERVED CATEGORY**

It means a candidate who belongs to any reserved category and submits a duly attested photocopy of the original category certificate issued by the Competent Authority mentioned above.



## **GUARDIAN**

It means a local guardian recommended/approved by the parents preferably from city area of Kathua. This is for the candidates coming from far off places/areas. It should be approved by the parents in writing and submitted to the Principal.

### **CHARACTER CERTIFICATE**

In the case of the regular students, a character certificate should be issued by the concerned institution from which the student has passed the qualifying examination. Whereas in case of the private candidates, it should be signed by the First Class Magistrate/College teacher/Panchayat Sarpanch, the concerned MLA/SHO of the Police Station to which the student belongs to.

### **Affidavit-I**

The following undertaking is to be submitted in the form of an affidavit (duly attested by the Judicial Magistrate) in case of students with one year gap.

I,.....D/O.....  
.....R/O.....

..... do hereby solemnly declare asunder :—

1. That I have passed my 10+2 examination during the session.....  
..... as a private candidate from. Board.

2. That I am seeking admission in Govt. Degree College for Women, Kathua in B.A./B.Sc. Semester I class during the session 2019-20.

3. That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical/Govt. or Private Institution.

Deponent

### **Affidavit-II**

The following undertaking is to be submitted in form of an affidavit (duly attested by the Judicial Magistrate), in case of students who have passed Higher Secondary Part-II or equivalent examination from a Board other than J&K State Board.

I,.....D/O.....  
.....R/O.....

..... hereby solemnly declare that I am seeking provisional admission in Govt. Degree College for Women, Kathua on clear understanding that my admission to this class is provisional and is subject to the confirmation on the issue of the certificate of eligibility by the University of Jammu under rules. If for any reason, whatsoever, the University declines to issue the said certificate, my provisional admission shall automatically stand cancelled.

Deponent

## **DOCUMENTS TO BE ATTACHED**

- (a) Marks card certificate of qualifying examination (three attested copies)
- (b) Character certificate (original)
- (c) Provisional certificate (original)
- (d) Date of birth certificate (Attested copy)
- (e) Transfer and migration certificate (Original with an attested copy for students who have passed Hr. Sec.–II Examination other than J& K State Board of School Education)
- (f) Category certificate, if any (attested copy)
- (g) Similar passport size recent photographs (Three numbers)
- (h) Affidavit (I) for students with one year gap
- (i) Affidavit (II) for students who have passed Hr Sec.–II exams other than J&K Board.

The admission form complete in all respects, shall be scrutinized by the members of Admission Committee before the admission fee is deposited.

Note : The Principal reserves the right to cancel admission of a candidate at any time for filling in wrong information, or concealing any information that has led to her wrong admission.

## **ADMISSION PROCESS**

### **Eligibility criteria & Admission rules :**

1. Admission to Semester First of the Three Year B.A./B.Sc. (General) Course shall be open to a person having passed the Higher Secondary Part-II (10+2 pattern) examination (in full subjects) of the Jammu and Kashmir State Board of School Education or an examination recognized as equivalent there to subject to availability of seats & if otherwise found eligible for the session 2019-20.
2. A student whose result is declared late by concerned Board may be admitted as per admission rules of University subject to availability of seats.
3. The wards of Central Govt. Employees, Army and Para-Military personnel serving in J&K can also seek admission.
4. Students belonging to reserved categories as listed in SRO 126 Dated 28-06- 1994 and 294 of 2005 shall get the benefit of 5% marks while drawing up the merit list for admission. However, the benefit of reserved category will be only considered on the basis of documentary proof to the effect of belonging to a particular reserved category. Under process certificate will not be considered for purposes of this benefit.

The admission of students, with break in their academic career, will not be considered. However, such of the cases may be considered by the Principal provided the latter feels satisfied about the reasons of the break there of and also subject to the availability of the seats.

1. Students will not be granted admission in colleges that do not fall within the catchment area of their permanent residential area without the production of NOC from the college of their area.

2. A student who is admitted to the college and completes the minimum required attendance but either fails or does not appear in the ensuing University Examination will not be considered for admission in the same class again.
3. A student shall submit a certificate of her conduct signed by Head of Institution in which she was studying in 12<sup>th</sup> class or by First class Magistrate in case of Private Candidates.
4. If a student continuously remains absent for 10 Days, She will be removed from college rolls.

### **Process**

1. The admission schedule is announced every year containing detailed information and is published in the local newspapers much earlier than the start of admission process.
2. Students seeking admission in B.A/B.Sc. Semester I shall have to apply in the prescribed form issued by the college. They shall attach one attested copy of marks sheet of the higher secondary Part II or other equivalent examination passed by her with the application form.
3. On receipt of all application, final selection list shall be drawn on the basis of merit (it would be based on percentage of marks obtained by the students in HSC-II) qualifying Examination.
4. Students belonging to the reserved categories , as listed in SRO issued from time to time shall get additional weight age of 5% marks .Such students need to enclose their category certificate with the application form.
5. A merit list of the candidates selected for admission to the college shall be displayed on the college notice board. The selected candidates shall then fill in and submit the proper admission form. The forms duly filled in and signed by the parents or guardian shall be submitted to the college office on or before the last date, which shall be notified separately. The applicant who do not submit the admission forms with all the requisite certificates, or do not deposit the fee within the time limit prescribed, shall be dropped from the merit list and the next meritorious applicant shall be considered for admission .Subject to availability of seats, a second and third merit list shall be put up at the notice board of the college till all the seats are filled up.

Note: The Principal of the college reserves the right to accept or reject application which is/are found unfit for admission. The decision of the principal would be final and binding to all.

### **Guidelines for Students who want to seek admission.**

1. Carefully read the admission form attached at the end of this booklet and fill in the information neatly in your own handwriting.
2. Fill in and submit the membership form for college library.
3. All forms should be signed by the candidate herself.
4. The name of the local guardian to be filled in, should be recommended in writing by the parents in the presence of admission committee member.
5. Students should carefully fill in the correct and valid information only.
6. Contact number should be mentioned in the admission form. Students should give the choice of various activities that they want to participate in should be given /reflected properly.

### **Annual Day Cum Prize Distribution Function organized by Govt. Degree College for Women, Kathua**

Govt. Degree College for Women, Kathua organized Annual Day Cum Prize Distribution Function today. The function started with traditional lightening of the lamp and Sarasvati Bandana. This is the first Annual day function since the college was established in 2005. Principal, Prof. Assa Ram Sharma, who was the Chief Guest, presented Annual report and highlighted the achievements of the college in academics, non-academics, NSS, NCC, Sports and other fields. On the occasion college Annual Newsletter titled “SURSARI” Large number. of Academicians, Intellectuals, literary personalities of Kathua Town along with Principal GDC Hiranagar Prof. (Dr.) T.R. Sharma and faculty of different colleges graced the function.

Dr. Kulvinder kour, Ex-Principal of the college, was the guest of Honor. In her address she appreciated the achievements of the college, students and faculty. She also shared experiences of her tenure. Students presented colorful Cultural programme i.e. Skit, Speeches, Dance, and Songs etc. Students excelled in the field of Academics, Non Academics and other activities were awarded trophies and prizes.

A Large no. of students along with faculty members Prof. Ravinder Kour, Dr. Naresh Sharma, Prof. Raj Kumari, Prof. Shivani, Dr. Gotam singh Lalotra, Prof. Som Raj, Dr. Deepak Pathania, Dr. Rakesh Jasrotia, Prof. Barun Bhatti, Prof. Vijay Kumar, Prof. Pallavi and many others actively participated and remained present in the function.

Dr. Yash Paul Sharma HOD Urdu presented formal welcome to the dignitaries and guests and Dr. Gotam Singh Lalotra, Staff secretary, presented the Vote of Thanks.





National Seminar in Urdu



Cleanliness drive was conducted on 18-09-2018 in connection with 150<sup>th</sup> Birth Anniversary of Mahatma Gandhi Ji at Govt. Degree College for Women, Kathua.





A symposium was organized in the college to celebrate the Hindi Diwas  
Yog Diwas on 21st of June 2018 was observed.







Celebration of Punctuality week was observed in the college w.e.f. 01-04-2019 to 06-04-2019



Painting competition held on eve of Biodiversity Day 2018





Volunteers namely Ms. Ragini Andotra, Ms Sonali Andotra and Ms Neha Sharma got Vice chancellors commendation certificate for 120 hours of service



National Integration Day 2018 was observed with Run for Unity





Ms. Bharti Devi of B.Sc Semester 3rd attended National Integration Camp w.e.f. 13th to 19th of November, 2018 organised by NSS, Regional Center, New Delhi at M.J.P. Rohilikhand University, Bareilly (UP).



NCC cadets of the GDCW Kathua conducted a cleanliness drive at the Lakhanpur fort





NCC students interacting with at old age home



NCC cadets Visit to Bal Ashram





Mona Rajput and Tania Gupta bagging Gold and Silver Medal respectively in Shooting Competition



Intercollege Symposium on “Protect the Ozone Layer, Save Life on Earth”



Subject tour and picnic





One day Awareness cum Training programme by the department of Horticulture on Food Preservation in the campus

*\*\* However change in university norms, if any, will be intimated later.*